

REGISTERED COMPANY NUMBER: 5745511 (England and Wales)  
REGISTERED CHARITY NUMBER: 1119501

Report of the Trustees and  
Unaudited Financial Statements for the Year Ended 31 March 2011  
for  
Future Skills Training

**Future Skills Training  
Contents of the Financial Statements  
for the Year Ended 31 March 2011**

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**Future Skills Training  
Report of the Trustees  
for the Year Ended 31 March 2011**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2010. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005. The directors have pleasure in submitting their report and the Financial Statements for the year ended 31st March 2011.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**  
5745511 (England and Wales)

**Registered Charity number**  
1119501

**Registered office**  
c/o St Marks Church  
Battersea Rise  
London  
SW11 1EJ

**Trustees**  
A M Thain  
T Wills  
J Colman  
C Burnell (appointed June 2010)  
A Tschudin (appointed June 2010)

The Trustees were all directors of the company. Mr P A Thain was also a director during the year but not a trustee.

**Company Secretary**  
A M Thain

**Independent Examiner**  
Kathryn Dowlath, FCCA

**Bankers**  
The Co-operative Bank  
PO Box 250  
Skelmersdale  
WN8 6WT

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The company was incorporated on 16 March 2006 and is limited by guarantee. The Company is registered as a charity (Registered No: 1119501). The trustees, who are also the directors, are Mr A Thain who is also the Company Secretary and Mr P Thain who is also the Managing Director of the Company. The Board of Directors who are listed above meet three times a year to review developments, activities and achievements. The Managing Director has responsibility for the day-to-day management of the company.

The trustees confirm that they have complied with the duty in section 4 of the 2006 Charities Act to have due regard to guidance published by the Charity Commission (i.e. public benefit statement).

**Appointment, Induction and Training of new trustees**

The appointment of new trustees falls within the responsibilities of the existing trustees. Any training needs will be identified during the appointment process and appropriate courses will be arranged where necessary.

**Future Skills Training  
Report of the Trustees  
for the Year Ended 31 March 2011**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Related parties**

In addition to Future Skills Training, a limited company called Future Skills Limited exists to trade as a consultancy arm of Future Skills Training, should any opportunities arise. The director is Mr P Thain, and the secretary is Mr A Thain.

**Risk management**

The Directors have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

To advance in life and help at risk and vulnerable young people by providing education and training which develops their skills, capacities and capabilities to enable them to participate in society and mature to responsible adults.

**ACHIEVEMENTS AND PERFORMANCE**

**Charitable activities**

During this financial year Future Skills Training impacted regularly 84 young people across 5 projects.

The Learn2Live project, supporting young people from Francis Barber now it's in 4<sup>th</sup> year, has settled on a format that works really well for the young people. We worked with 15 young people in small groups of up to 6, two mornings per week, engaging in a variety of activities to develop their personal and social skills, enabling them to better access more formal education. During the year, 7 of these re-entered mainstream education and 11 out of the 15 developed their personal and social skills.

The Lean on Me mentoring project, funded by the Tom ap Rhys Pryce Memorial Trust (Toms Trust), supported 11 young people, some mentored by staff and some by volunteers. 2 of the young people entered training, 2 re-integrated into mainstream education and 1 into employment. 8 of the young people improved their personal and social skills

The girls group for the 5 girls from the local Peabody Estate, continued in partnership with St Marks Church. The group engaged in a variety of different sessions including healthy eating, fitness, and creative sessions. As the group progressed the girls were encouraged to take more initiative, which they did. From September 2010 the group developed into 2:1 mentoring relationships. This started well, with the girls meeting regularly with their mentors and enjoying their sessions, however after the initial good start issues began to arise with the girls communication with their mentors which impacted the attendance of sessions. The mentoring then ended in March 2011. Despite the challenges, all five of the girls improved their personal and social skills, and benefited from being able to talk with their mentors about issues they were facing in their lives.

From small beginnings last year, Goals, our after school football project, steadily grew this year. By the end of the financial year on average 10 young people were attending weekly, with some sessions attracting 14 young people. In addition the development of the boys attitudes, teamwork and football skills was hugely evident to the team, with the post session evaluations recording mainly positive responses. Overall this year, 23 young people were impacted by Goals, and 4 of them progressed to the Sunday League team, Battersea Lions, that is organised by the coach we use for Goals. In addition, 15 of those who attended regularly recorded notable development in their personal and social skills.

Infuse, our youth café and music venue, delivered in partnership with St Marks Church, overall had an encouraging year. We estimated an average of 16 young people attending on a weekly basis, with some weeks attracting over 30 young people. We have impacted around 40 young people through Infuse this year. The majority of those attending were either those known to Future Skills, or those who are part of the St Marks youth group, Inhabit. Some of these young people also brought their friends, and some came from three other local schools. Relationships between staff and young people were deepened, and as we had hoped, some of the young people from different backgrounds developed friendships too, showing that social divisions can be overcome if young people are given a safe environment in which to spend time.

As part of the funding secured from the Youth Opportunities Fund to begin Infuse, 8 young people completed a level 2, food hygiene certificate, allowing them to assist in the kitchen, which a number of them have done regularly. Some of our regulars have also begun to help out as waiters.

In the summer we ran an Infuse stall at the Northcote Road festival, with 15 of the young people helping out throughout the day. This was a great way of raising the profile of Infuse, building the young people's confidence and raising some additional funds from all that was sold.

Also in the summer, we secured funding from Comic Relief, through the Thames Community Foundation, towards the staff costs of Future Skills delivering the café. This funding is for two years, taking us up to September 2012. Next year we intend to engage in more communication to other local schools and youth groups to encourage new young people to attend Infuse.

In addition to the main projects, we have delivered other notable results. Happenings this year have included:

- The Chief Executive joining the Wandsworth "You're Welcome" steering group. This group looks to improve the health services available to young people in the borough through a quality assurance process called "You're Welcome". This came through FST's membership of the Wandsworth Link
- The Chief Executive being invited to join the Centre for Social Justice, Youth Justice working group, that aims to produce a comprehensive report, reviewing the Youth Justice System in the UK and making recommendations to improve it.
- The Chief Executive continued as a member of the Northcote Ward Safer Neighbourhood Panel.
- Through the funding received from Toms Trust, FST is now part of the Toms Trust network, that seeks to support all the organisations that have received funding from the trust, through regular network meetings to share ideas and resources where possible, and encourage greater partnership working.
- One of our volunteers, who began volunteering in August, was one of several successful applicants to receive funding from the Vodafone Foundation, to work for their chosen charity for two months. She began her two months full time position at FST in March, and we hope to keep her on full time when the funding ends in April. She is both developing a health project for young people and getting involved in other aspects of our work.
- FST continues to work through the local education department's quality assurance process for alternative providers.
- FST has continued to seek partnerships with a number of organisations including, Nightingale School, Music and Change and Church.co.uk.

Following the Future Developments of last years report:

- FST's values are now complete and on the website
- Infuse cafe has grown in numbers
- Two new trustees have been appointed
- We have found someone who can assist with the marketing of Future Skills and are just beginning to explore ways forward.
- Unfortunately, discussions with Peabody Trust Head Office have been unsuccessful.
- We continue to seek a suitable database system.

#### **Fundraising activities**

- £25,000 over two years from Comic Relief through the Thames Community Foundation, towards the staff costs of Infuse.

- £2750 from the Vodafone World of Difference Campaign towards two months salary for a volunteer to work full time for FST.
- £1500 from St Marks Church mission giving

### **Future Developments and Plans**

- To incorporate a suitable database system that allows us to better evaluate our work and present the findings.
- To promote the work of Future Skills at St Marks Church more to increase the number of regular financial donors and the number of volunteers.
- To deliver AQA qualifications through Francis Barber PRU. This allows some of our young people to gain recognised qualifications for their personal and social development.
- To pursue the idea of our mentoring project becoming a COACH<sup>1</sup> programme, approved by the Mentoring and Befriending Foundation.
- To continue developing and growing Infuse

### **ON BEHALF OF THE BOARD:**

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**C Burnell - Trustee**  
31 March 2011

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<sup>1</sup> see <http://www.onecaregeelong.org.au/coach-community-mentoring>

## Independent examiner's report to the trustees of Future Skills Training

I report on the accounts of the Trust for the year ended 31 March 2011, which are set out on pages 6 to 10

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation for the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 43 of the 1993 Act;
- To follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- To state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeing explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 41 of the 1993 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Acthave not been met; or
- (2) to which, in my option, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Kathryn Dowlath FCCA  
6 Bering Square, London, E14 3QG  
31 January 2012

STATEMENT OF FINANCIAL ACTIVITIES  
for the year ending 31 March 2011

INCOMING RESOURCES	Note	Unrestricted funds £	Restricted funds £	Total £	Revised 2010 £
Incoming resources from generated funds					
Grants and donations		12,023	26,090	38,113	61,726
Incoming resources from charitable activities	3	35,878	-	35,878	32,410
Investment income		36	-	36	44
<b>Total incoming resources</b>		<b>47,937</b>	<b>26,090</b>	<b>74,027</b>	<b>94,180</b>
RESOURCES EXPENDED					
Cost of generating funds					
Cost of generating voluntary income		7,093	116	7,209	9,358
Charitable activities	4				
Charitable activities		16,174	23,497	39,671	42,586
PRU - learn2live, mentoring, tutoring		29,943	291	30,234	28,881
Governance costs		180	-	180	2,676
<b>Total resources expended</b>		<b>53,390</b>	<b>23,905</b>	<b>77,294</b>	<b>83,501</b>
Net incoming/(outgoing) resources	9	(5,453)	2,185	(3,267)	10,679
Net movement in funds		(5,453)	2,185	(3,267)	10,679
Fund balances brought forward at 1 April 2010		(5,745)	5,449	(296)	(9,834)
Prior year adjustment	10				(1,141)
<b>Fund balances carried forward at 31 March 2011</b>	11	<b>(11,198)</b>	<b>7,634</b>	<b>(3,563)</b>	<b>(296)</b>

All recognised gains and losses are included in the Statement of Financial Activities.  
The notes on pages 8 to 10 form part of these financial statements.



**BALANCE SHEET**

At 31 March 2011

	Note	2011 £	Restated 2010 £
<b>Current assets</b>			
Debtors	6	3,542	478
Cash at bank and in hand		8,468	12,076
		<u>12,010</u>	<u>12,553</u>
Creditors: amounts falling due within one year	7	15,573	12,850
<b>Total net assets</b>		<u><b>(3,563)</b></u>	<u><b>(296)</b></u>
<b>The funds of the charity</b>			
	9, 11		
General funds		(11,198)	(5,745)
Restricted funds		7,634	5,449
<b>Total charity funds</b>		<u><b>(3,563)</b></u>	<u><b>(296)</b></u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2011. The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2011 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on 31 January 2012 and were signed on its behalf by:

T Wills -Trustee

The notes on pages 8 to 10 form part of these financial statements.

NOTES FORMING PART OF THE FINANCIAL STATEMENTS  
For the year ended 31 March 2011

**1 Status of Future Skills Training**

Future Skills Training is a company limited by guarantee and is a registered charity.

**2 Principal accounting policies**

*Basis of preparation*

The financial statements have been prepared under the historical cost convention. The financial statements have been prepared in accordance with applicable accounting standards, the Companies Act 2006 and the Statement of Recommended Practice, "Accounting and Reporting by Charities" (SORP 2005) issued in March 2005.

The following principal accounting policies have been applied:

*(a) Fund accounting*

The charity maintains two types of funds. General unrestricted funds are funds available for use at the discretion of the board of trustees in furtherance of the general charitable objectives. Restricted funds are funds subject to specific conditions imposed by donors.

*(b) Incoming resources*

All income is recognised in the Statement of Financial Activities when the charity is legally entitled to the income, receipt is certain and the amount can be quantified with reasonable accuracy.

*(c) Resources expended*

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to that category. Governance costs are the costs associated with the governance arrangements of the company and include the cost of the annual preparation of the accounts.

*(d) Taxation*

The charity is exempt from corporation tax on its charitable activities.

*(e) Going Concern*

The charity has sufficient liquid resources at the year-end to fulfil its restricted fund obligations at the year-end.

The Trustees believe that future surpluses will be generated and the current deficit will be eliminated in the short term. On this basis the Trustees consider the charity a going concern and that these accounts are properly drawn up on a going concern basis.

**3 Incoming resources for charitable activities**

	2011	2010
	£	£
Miscellaneous income	-	1,455
Programme sales	35,878	30,955
	<u>35,878</u>	<u>32,410</u>

**4 Charitable Activities**

Charitable activities	Direct Costs	Support Costs	Total	2010
	£	£	£	£
PRU	29,360	874	30,234	29,881
Mentoring	6,666	198	6,865	10,014
Infuse	12,542	373	12,915	2,180
GOALS	8,266	246	8,512	8,983
Other	11,050	329	11,379	21,409
Governance costs	180	-	180	2,676
	<u>68,065</u>	<u>2,020</u>	<u>70,085</u>	<u>74,143</u>

NOTES FORMING PART OF THE FINANCIAL STATEMENTS  
For the year ended 31 March 2011

<b>5 Governance costs</b>	<b>2011</b>	<b>2010</b>
	£	£
Accountancy costs	180	2,676
	<b>180</b>	<b>2,676</b>

<b>6 Debtors</b>	<b>2011</b>	<b>Restated 2010</b>
	£	£
Accrued Income	3,000	-
Prepayments	542	478
	<b>3,542</b>	<b>478</b>

<b>7 Creditors</b>	<b>2011</b>	<b>Restated 2010</b>
	£	£
Trade Creditors	3,633	1,368
Accruals and deferred income	7,230	12,850
Taxes and social security	4,709	1,421
	<b>15,573</b>	<b>15,639</b>

<b>8 Staff costs</b>	<b>2011</b>	<b>2010</b>
	£	£
Wages and Salaries	51,769	49,536
Social security costs	5,090	5,022
	<b>56,859</b>	<b>54,558</b>

Average full-time equivalent number of persons employed

	<b>2011</b>	<b>2010</b>
	2	2

No employee earned in excess of £60,000 during the year.

**9 Statement of funds**

	<b>Restated balance 2010</b>	<b>Incoming Resources</b>	<b>Resources Expended</b>	<b>At 31 March 2011</b>
	£	£	£	£
Restricted funds	5,449	26,090	(23,905)	7,634
Unrestricted funds	(5,745)	47,937	(53,390)	(11,198)
	<b>(296)</b>	<b>74,027</b>	<b>(77,294)</b>	<b>(3,563)</b>

**NOTES FORMING PART OF THE FINANCIAL STATEMENTS**  
**For the year ended 31 March 2011**

**10 Prior year adjustment**

As a result of year-end procedures, a prior-year adjustment was made as errors were found in the prior year's balance sheet. A net debit of £1,629 was adjusted against opening reserves.

**11 Analysis of net assets between funds**

	<b>Restricted Funds £</b>	<b>Unrestricted Funds £</b>	<b>Total £</b>	<b>£2,010.00 £</b>
Current assets	7,633	4,376	12,010	12,553
Current liabilities	(433)	(15,139)	(15,573)	(12,850)
	<b>7,200</b>	<b>(10,763)</b>	<b>(3,563)</b>	<b>(296)</b>

**12 Cash flow statement**

The charity has taken advantage of the exemption available not to prepare a cash flow statement on the grounds that it is a small company in accordance with the Companies Act 2006.

**13 Trustees' emoluments**

The trustees received no remuneration during the year.  
There were nil expenses reimbursed to the trustees in the year.

**14 Related Party Disclosures**

Donations include £1,200 donated by Mr A Thain, a director, and £530 donated by Mr P Thain, also a director.