

REGISTERED COMPANY NUMBER: 5745511 (England and Wales)
REGISTERED CHARITY NUMBER: 1119501

**Report of the Trustees and
Unaudited Financial Statements For The Year Ended 31 March 2013
for
Future Skills Training**

**Future Skills Training
Contents of the Financial Statements
for the Year Ended 31 March 2013**

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**Future Skills Training
Report of the Trustees
for the Year Ended 31 March 2013**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2012. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005. The directors have pleasure in submitting their report and the Financial Statements for the year ended 31st March 2013.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
5745511 (England and Wales)

Registered Charity number
1119501

Registered office
c/o St Marks Church
Battersea Rise
London
SW11 1EJ

Trustees
A M Thain
J Colman
C Burnell
A Tschudin
G Kelly
S Akinluyi

The Trustees were all directors of the company. Mr P A Thain was also a director during the year but not a trustee.

Company Secretary
A M Thain

Independent Examiner
Kathryn Dowlath, FCCA

Bankers
The Co-operative Bank
PO Box 250
Skelmersdale
WN8 6WT

**Future Skills Training
Report of the Trustees
for the Year Ended 31 March 2013**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The company was incorporated on 16 March 2006 and is limited by guarantee. The Company is registered as a charity (Registered No: 1119501). The trustees, who are also the directors, are Mr A Thain who is also the Company Secretary and Mr P Thain who is also the Managing Director of the Company. The Board of Directors who are listed above meet three times a year to review developments, activities and achievements. The Managing Director has responsibility for the day-to-day management of the company. The trustees confirm that they have complied with the duty in section 4 of the 2006 Charities Act to have due regard to guidance published by the Charity Commission (i.e. public benefit statement).

Appointment, Induction and Training of new trustees

The appointment of new trustees falls within the responsibilities of the existing trustees. Any training needs will be identified during the appointment process and appropriate courses will be arranged where necessary.

Risk management

The Directors have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

OBJECTIVES AND ACTIVITIES

Objectives and aims

To advance in life and help at risk and vulnerable young people by providing education and training which develops their skills, capacities and capabilities to enable them to participate in society and mature to responsible adults.

ACHIEVEMENTS AND PERFORMANCE

Charitable Activities

During this financial year Future Skills Training (FST) regularly impacted 92 young people across 5 projects.

Learn2Live has had another strong year working with 28 young people referred from Wandsworth's Pupil Referral Unit. The pilot Peer Mediation project was completed, working in partnership with Wandsworth Mediation Service. 15 young people engaged in the project, across two groups, learning how to deal with conflict and developing skills to mediate in everyday situations. 5 of those then went on to train as peer mediators, receiving mentoring support from volunteers from within the community.

We hope to run this project again next year with new pupils if funding can be found.

In addition to this success, young people who attended Learn2Live this year achieved the following:

- 3 returned to mainstream education
- 10 progressed to more mainstream education at the PRU
- 2 moved on to more suitable full time alternative education
- 2 progressed to further education
- 1 moved borough
- 7 we continue to work with
- 7 young people achieved a total of 15 AQA Unit Awards

The end of the school year in July 2012 saw our year working in Nightingale School coming to an end. It had been a demanding but rewarding year, supporting some extremely challenging young people both in and out of the classroom. Good relationships had been built with a number of the students in the school, and both staff and students appreciated our work. The year showed that we could take a Future Skills team into an environment such as a school and be effective. We hope that we will be able to do more of that kind of support work with other schools in the future.

During August, inspired by the London Olympics, FST delivered a 3-week sport summer scheme, introducing some of our young people to new sports many had not tried before. Funded by Awards For All, we took our young people to various venues in and around London to take part in sports including cycling, kayaking, canoeing, fencing, tennis and archery. 12 young people in total took part over the three weeks, with everyone trying everything, learning new sports, building new friendships, and having a great time. In addition some of those who attended

Through the relationship FST had built with Ashcroft Technology Academy, following the success of the Youth Philanthropy Initiative funding, we developed a plan to work with a group of year 12 students who are doing their International Baccalaureate. As part of the course the students have a section called Community Action Service, where they are encouraged to be involved in something outside of their academic studies that fits under the three headings of Community Action Service. Together with the students it was decided they would be involved in Infuse Café, both attending and building relationships with the young people who already come, and also developing and carrying out new ideas to grow the café. There were mixed levels of success with this plan. There was lots of enthusiasm and ideas initially from the majority of the students, and a number of them were good at building relationships with some of the regulars at Infuse. However their self-organisation and delivering on ideas needed to improve and our expectations were not met.

Throughout this year Infuse has continued to open on both a Wednesday and Thursday after school. A core 10 – 15 young people attend regularly, some every week, sometimes both days and some who attend around every 2 weeks. The average attendance over the year has been 12 young people per afternoon, on some days 25 young people have attended. This year saw the addition of a pool table and playstation3 console, both of which have been a huge success. Next year we plan to encourage the young people to take more ownership of Infuse and help to run it, as this year has mainly been delivered by staff with the young people enjoying their time with us. The consistency of Infuse has allowed the team to maintain supportive relationships with young people we have known for sometime as well as build new relationships, and has continued to provide that vital safe place for young people to be and relax. A key highlight has been some of our regular young people inviting their friends along, with some of those new ones now becoming regulars.

Our Lean on Me mentoring project has continued to be a small part of what FST delivers. The young people we have mentored have had a variety of serious emotional, social and behavioural needs. The mentors have been supporting the young people in developing their self-confidence, managing peer relationships better, improving their response to teachers, managing relationships with teachers and other adults better, and in seeking further education. Feedback from the young people, their parents and other professionals has shown:

- 1 young person has increased his self-confidence and has been visiting further education colleges
- 1 mentee has been managing their peer relationships in school better
- 1 young person told his mentor that the sessions had helped him with his attitude towards his teachers and his relationships with them had improved.
- Another mentee has been managing their relationships with teachers in school better and has made some good peer friendships too.
- Our final mentee has been applying for further education courses.

Two of these mentoring relationships are continuing into the next year.

Following a successful grant application to Sport England, we began our new football project, 'Skillz' in January 2013. Skillz is run every Tuesday evening for any budding footballers aged between 11 & 16, who want to play and improve their skills in a relaxed environment, coached by local FA qualified coach Ricky Hammond who also runs local team Battersea Lions. The project is targeting disadvantaged young people who would not be able to afford the high cost of joining a local fee paying club. The plan is then to develop out of that a team that will train on a separate night of the week and join a local league. So far Skillz has had an average of 9 young people attend, with good relationships being built between the staff and young people. We look forward to seeing this project grow in the next financial year.

Other notable happenings:

During June, a number of staff and trustees met on a Saturday morning to take stock of what FST has achieved since its inception and to discuss its future direction. It was a hugely successful morning that allowed those present to agree a new mission statement and consider possible avenues for growth. The new mission statement is *'Future Skills is an organisation that invests time in young people enabling them to re-engage in the learning process'*. This has allowed the trustees and the Chief Executive to begin a process of focusing what FST delivers to ensure it meets the mission that has been agreed.

Due to the low cost of implementing and operating the Lamplight database that had been sourced, the decision was taken to have it developed for FST and begin using it. Since September 2012 we have been using the database to record progress and outcomes on the young people in addition to consolidating our fundraising information. Very quickly staff were able to track progress and show real outcomes as well as properly organise the continual fundraising. By the summer of 2013 in the next financial year the trustees look forward to reporting on a full academic year's support of our young people.

During this financial year two new trustees joined the Board, Mr Graham Kelly and Mr Sam Akinluyi. Graham brings many years experience as a nurse specialising in children with mental health issues, and Sam is a branding expert who works for multinational companies.

There have been some changes to staffing this year:

- Sangeeta now works one day per week supporting in the office and working on fundraising.
- Sarah, the Office and Project Manager is on maternity leave, with Kirk Dunn as cover.
- Tessa Elbourne has joined the team to support the Learn2Live sessions on a Thursday.

Following the Future Developments of last years report:

We were successful in our fundraising for the new football project and are now delivering 'Skillz'

We intend on promoting Learn2Live to other PRU's as we will have some hard data on progress to present.

We are promoting our inclusion in the Alternative Providers Directory on our website.

Fundraising Activities

£10,000 from Sport England to run football project Skillz, and develop a team to join a local league.

£4500 from the Chalk Cliff Trust towards Lean on Me.

Future Developments and Plans

Following the opening of a Spear Centre on site at St Marks Church, FST is exploring how the two organisations can work together. Spear is a 6-week work preparation course for unemployed 16 – 24 year olds, spearcourse.org.

To promote Learn2Live to other Pupil Referral Units in South London.

To develop a social media strategy and policy.

To introduce a profit share system at Infuse to encourage young people to help develop the project and take ownership of it.

To raise funds to grow the Lean on Me project.

To grow Skillz and deliver an additional training session, from which a team can be developed to enter a local football league.

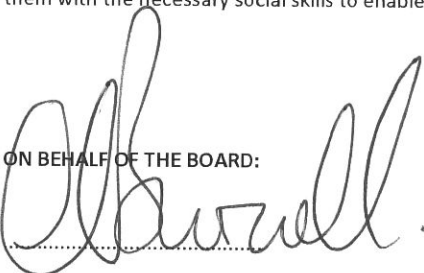
Going Concern

The trustees consider that there is reasonable expectation that Future Skills has adequate resources to continue in operational existence for the foreseeable future and for this reason, the trustees continue to adopt the "going concern" basis in preparing the accounts.

Consideration of Public Benefit

The trustees ensure that Future Skills carries out its aims and objectives and that these benefit the public; in doing so the Trustees have had regard to the Charity Commission's guidance on public benefit. Future Skills' public benefit includes mentoring young people and equipping them with the necessary social skills to enable them to engage in society.

ON BEHALF OF THE BOARD:



C Burnell - Chairperson

19-Dec-13

Independent examiner's report to the trustees of Future Skills Training.

I report on the accounts of Future Skills Training for the year ended 31 March 2013, which are set out on pages 6 to 10.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation for the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent

It is my responsibility to:

- Examine the accounts under section 43 of the 1993 Act;
- To follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- To state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeing explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 41 of the 1993 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 193 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be

Kathryn Dowlath FCCA
6 Bering Square, London, E14 3QG
Date: 19/12/2013

Signed:



STATEMENT OF FINANCIAL ACTIVITIES
for the year ending 31 March 2013

| INCOMING RESOURCES | Note | Unrestricted funds £ | Restricted funds £ | Total £ | 2012 £ |
|--|------|-------------------------|-----------------------|---------------|---------------|
| Incoming resources from generated funds | | | | | |
| Grants and donations | | 18,593 | 13,753 | 32,346 | 35,902 |
| Incoming resources from charitable activities | 3 | 38,782 | 4,500 | 43,282 | 42,719 |
| Investment income | | 100 | - | 100 | 35 |
| Total incoming resources | | 57,474 | 18,253 | 75,727 | 78,656 |
| RESOURCES EXPENDED | | | | | |
| Cost of generating funds | | | | | |
| Cost of generating voluntary income | | 7,491 | - | 7,491 | 6,292 |
| Charitable activities | 4 | | | | |
| Charitable activities | | 16,205 | 14,354 | 30,559 | 29,820 |
| PRU - mentoring, tutoring | | 34,706 | - | 34,706 | 31,400 |
| Governance costs | | 1,106 | - | 1,106 | 776 |
| Total resources expended | | 59,508 | 14,354 | 73,861 | 68,288 |
| Net incoming/(outgoing) resources | 9 | (2,033) | 3,899 | 1,866 | 10,368 |
| Net movement in funds | | (2,033) | 3,899 | 1,866 | 10,368 |
| Fund balances brought forward at 1 April | | 2,087 | 4,718 | 6,804 | (3,563) |
| Fund balances carried forward at 31 March | 11 | 53 | 8,617 | 8,671 | 6,804 |

All recognised gains and losses are included in the Statement of Financial Activities.
The notes on pages 8 to 10 form part of these financial statements.

BALANCE SHEET
At 31 March 2013

| | Note | 2013 £ | 2012 £ |
|--|-------|---------------------|---------------------|
| Current assets | | | |
| Debtors | 6 | 523 | 6,744 |
| Cash at bank and in hand | | 9,922 | 1,332 |
| | | <u>10,445</u> | <u>8,076</u> |
| Creditors: amounts falling due within one year | 7 | 1,774 | 1,272 |
| Total net assets | | <u><u>8,671</u></u> | <u><u>6,804</u></u> |
| | | | |
| The funds of the charity | | | |
| General funds | 9, 10 | 53 | 2,087 |
| Restricted funds | | 8,617 | 4,718 |
| Total charity funds | | <u><u>8,671</u></u> | <u><u>6,804</u></u> |

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2011. The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2011 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on 16 December 2013 and were signed on its behalf by:

S Akinluyi - Trustee



The notes on pages 8 to 10 form part of these financial statements.

NOTES FORMING PART OF THE FINANCIAL STATEMENTS
For the year ended 31 March 2013

1 Status of Future Skills Training

Future Skills Training is a company limited by guarantee and is a registered charity.

2 Principal accounting policies

Basis of preparation

The financial statements have been prepared under the historical cost convention. The financial statements have been prepared in accordance with applicable accounting standards, the Companies Act 2006 and the Statement of Recommended Practice, "Accounting and Reporting by Charities" (SORP 2005) issued in March 2005.

The following principal accounting policies have been applied:

(a) Fund accounting

The charity maintains two types of funds. General unrestricted funds are funds available for use at the discretion of the board of trustees in furtherance of the general charitable objectives. Restricted funds are funds subject to specific conditions

(b) Incoming resources

All income is recognised in the Statement of Financial Activities when the charity is legally entitled to the income, receipt is certain and the amount can be quantified with reasonable accuracy.

(c) Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to that category. Governance costs are the costs associated with the governance arrangements of the company and include

(d) Taxation

The charity is exempt from corporation tax on its charitable activities.

(e) Going Concern

The charity has sufficient liquid resources at the year-end to fulfil its restricted fund obligations at the year-end. The Trustees believe that future surpluses will be generated and the current deficit will be eliminated in the short term. On this basis the Trustees consider the charity a going concern and that these accounts are properly drawn up on a going concern basis.

3 Incoming resources for charitable activities

| | 2013 | 2012 |
|-----------------|---------------|---------------|
| | £ | £ |
| Programme sales | 38,556 | 41,018 |
| | 38,556 | 41,018 |

4 Charitable Activities

| Charitable activities | Direct Costs | Support Costs | Total | 2012 |
|-----------------------|---------------------|----------------------|---------------|---------------|
| | £ | £ | £ | £ |
| PRU | 27,216 | 3,757 | 30,973 | 24,054 |
| Mentoring | 7,235 | 999 | 8,233 | 7,347 |
| Infuse | 9,841 | 1,358 | 11,200 | 10,153 |
| GOALS | - | - | - | 3,602 |
| Nightingale School | 7,945 | 1,097 | 9,041 | 9,508 |
| Other | 5,136 | 682 | 5,817 | 6,556 |
| Governance costs | 774 | 332 | 1,106 | 776 |
| | 58,147 | 8,224 | 66,371 | 61,996 |

NOTES FORMING PART OF THE FINANCIAL STATEMENTS
For the year ended 31 March 2013

| | | |
|---------------------------------------|--------------|-------------|
| 5 Governance costs | 2013 | 2012 |
| | £ | £ |
| Accountancy and professional services | 774 | 776 |
| Support costs | 332 | - |
| | <u>1,106</u> | <u>776</u> |

| | | |
|------------------|-------------|--------------|
| 6 Debtors | 2013 | 2012 |
| | £ | £ |
| Accrued Income | 226 | 6,744 |
| Prepayments | 297 | 542 |
| | <u>523</u> | <u>7,286</u> |

| | | |
|------------------------------|--------------|--------------|
| 7 Creditors | 2013 | 2012 |
| | £ | £ |
| Accruals and deferred income | 1,774 | 360 |
| Taxes and social security | - | 912 |
| | <u>1,774</u> | <u>1,272</u> |

| | | |
|-----------------------|---------------|---------------|
| 8 Staff costs | 2013 | 2012 |
| | £ | £ |
| Wages and Salaries | 50,097 | 49,851 |
| Social security costs | 3,337 | 3,691 |
| | <u>53,434</u> | <u>53,542</u> |

Average full-time equivalent number of persons employed 2013 2012
3 2

No employee earned in excess of £60,000 during the year.

9 Statement of funds

| | At 31 March 2012 £ | Incoming Resources £ | Resources Expended £ | At 31 March 2013 £ |
|--------------------|--------------------------|----------------------------|----------------------------|--------------------------|
| Restricted funds | 4,718 | 18,253 | (14,354) | 8,617 |
| Unrestricted funds | 2,087 | 57,474 | (59,508) | 53 |
| | <u>6,804</u> | <u>75,727</u> | <u>(73,861)</u> | <u>8,671</u> |

NOTES FORMING PART OF THE FINANCIAL STATEMENTS
For the year ended 31 March 2013

10 Analysis of net assets between funds

| | Restricted Funds | Unrestricted Funds | Total | 2012 |
|---------------------|-----------------------------|-------------------------------|--------------|--------------|
| | £ | £ | £ | £ |
| Current assets | 8,617 | 1,827 | 10,445 | 2,087 |
| Current liabilities | - | (1,774) | (1,774) | 4,718 |
| | 8,617 | 54 | 8,671 | 6,804 |

11 Cash flow statement

The charity has taken advantage of the exemption available not to prepare a cash flow statement on the grounds that it is a small company in accordance with the Companies Act 2006.

12 Trustees' emoluments

The trustees received no remuneration during the year.
There were nil expenses reimbursed to the trustees in the year.

13 Related Party Disclosures

Donations include £1,200 donated by Mr A Thain, a director, and £600 donated by Mr P Thain, also a director.

14 Restricted Funds

| | 2012 | Income | Expenditure | 2013 |
|-------------------------|--------------|---------------|--------------------|--------------|
| | £ | £ | £ | £ |
| Sport England grant | - | 10,000 | (1,383) | 8,617 |
| Chalk Cliff Trust grant | - | 4,500 | (4,500) | - |
| Other | 4,718 | 3,753 | (8,471) | - |
| Total | 4,718 | 18,253 | (14,354) | 8,617 |